

## **Parent and Staff Communications at New City**

### **Absence**

If your child is ill and is unable to come into school please let us know via the StudyBugs App:

### **Uniform and other purchases:**

Please purchase your uniform via ParentMail. You can purchase the school blazers via <http://www.myclothing.com>

Any other purchases will be carried out by ParentMail

### **Newsletters and letters**

These will be in hard copy until half term. Then we will use MarvellousMe App to provide all communications including Star of the Week and subject awards.

### **Questions/concerns to the teacher**

If you have a question or a concern that you need to speak with the teacher about then please use the year group email and you will receive a response within 48 hours.

- year1@newcity.boleyntrust.org
- year2@newcity.boleyntrust.org
- year3@newcity.boleyntrust.org
- year4@newcity.boleyntrust.org
- year5@newcity.boleyntrust.org
- year6@newcity.boleyntrust.org

### **Phone Calls**

If you have an urgent matter or we need to speak with you urgently then we will phone you.